PATIENT: Part 1
Questions for the patient. Provider completes each of the following three sections. All answers should be confirmed with informant if present for the visit. If no informant, confirm a negative screen with Mini-Cog©.

I. Memory
Question: Do you think your memory or thinking has changed in the last 5-10 years? Ex: Trouble recalling recent events, family events, dinner, movie, or book? Remembering recent conversations?

- No
  - Confirm with informant or Mini-Cog©.
  - Proceed to language question.

- Yes
  - Could be cognitive impairment.

II. Language
Question: Have you noticed changes in your language? Ex: Trouble finding words or understanding conversations?

- No
  - Confirm with informant or Mini-Cog©.
  - Proceed to personality question.

- Yes
  - Could be cognitive impairment.

III. Personality
Question: Have you noticed changes in your personality? Ex: More irritable/anger more easily? Trouble getting along with people?

- No
  - Confirm with informant or Mini-Cog©.
  - Could be cognitive impairment.

- Yes
  - Could be cognitive impairment.

If all three responses are No, proceed to INFORMANT: Part 1. If no informant, proceed to Mini-Cog©; if Mini-Cog© normal, no further assessment. If score < 3, bring back patient for full ACCT-AD clinical assessment.

If any Yes responses to memory, language, or personality questions, proceed to follow-up questions in PATIENT: Part 2. (over)
PATIENT: Part 2

Provider asks patient all three questions in memory, language, and personality sections. Make note of all No and Yes responses.

I. Memory

Question: Do you think your memory changes are worse than your peers?

- No
- Yes

Question: Have you stopped doing anything because of these memory changes?

- No
- Yes

Question: Has anybody commented to you about these changes in your memory?

- No
- Yes

Proceed to language question.

II. Language

Question: Do you think your language changes are worse than your peers?

- No
- Yes

Question: Have you stopped doing anything because of these language changes?

- No
- Yes

Question: Have you noticed any changes in your language?

- No
- Yes

Proceed to personality question.

III. Personality

Question: Do you think your personality changes are worse than those of your peers?

- No
- Yes

Question: Have you stopped doing anything because of these personality changes?

- No
- Yes

Question: Has anyone commented on these personality changes to you?

- No
- Yes

If any Yes response, bring back patient for full ACCT-AD clinical assessment. If all responses from PATIENT: Part 2 are No, make note and continue to INFORMANT: Part 2. If no informant, proceed to Mini-Cog©; if Mini-Cog© normal, no further assessment. If score < 3, bring back patient for full ACCT-AD clinical assessment.
Assessment of Cognitive Complaints Toolkit for Alzheimer’s Disease (ACCT-AD)  
Provider Wellness Visit/Screening Tool Pocket Guide

INFORMANT: Part 1
Questions for the informant. Provider completes the following three sections.  
If no informant, confirm a negative screen with Mini-Cog©.

I. Memory  
Question: Do you think the patient’s memory or thinking has changed in the last 5-10 years?  
Ex: Trouble recalling recent events, family events, dinner, movie, or book? Remembering recent conversations?  
No → Proceed to language question.  
Yes → Could be cognitive impairment. → Proceed to language question.

II. Language  
Question: Have you noticed changes in the patient’s language?  
Ex: Trouble finding words or understanding conversations?  
No → Could be cognitive impairment. → Proceed to personality question.  
Yes → Could be cognitive impairment. → Proceed to personality question.

III. Personality  
Question: Have you noticed changes in the patient’s personality?  
Ex: More irritable/anger more easily? Trouble getting along with people?  
No → Could be cognitive impairment. → Proceed to personality question.  
Yes → Could be cognitive impairment. → Proceed to personality question.

If all three responses from patient and informant are No, then no further assessment.  
If any Yes responses to PATIENT: Part 1 or INFORMANT: Part 1, proceed to follow-up questions in INFORMANT: Part 2. (over)
INFORMANT: Part 2
Provider asks informant all three questions in memory, language, and personality sections. Make note of all No and Yes responses.

I. Memory
Question: Do you think their memory changes are worse than their peers?
- No
  - Proceed to language question.
- Yes
  - Question: Have they stopped doing anything because of these memory changes?
    - No
      - Proceed to language question.
    - Yes
      - Question: Has anybody commented to you about these changes in their memory?
        - No
          - Proceed to language question.
        - Yes
          - Proceed to personality question.

II. Language
Question: Do you think their language changes are worse than their peers?
- No
  - Proceed to personality question.
- Yes
  - Question: Have they stopped doing anything because of these language changes?
    - No
      - Proceed to personality question.
    - Yes
      - Question: Have you noticed any changes in their language?
        - No
          - Proceed to personality question.
        - Yes
          - Question: Has anyone commented on these personality changes to you?
            - No
              - Proceed to personality question.
            - Yes

III. Personality
Question: Do you think their personality changes are worse than those of their peers?
- No
  - Proceed to personality question.
- Yes
  - Question: Have they stopped doing anything because of these personality changes?
    - No
      - Proceed to personality question.
    - Yes
      - Question: Has anyone commented on these personality changes to you?
        - No
          - Proceed to personality question.
        - Yes

If all responses from PATIENT: Part 2 and INFORMANT: Part 2 are No, no further assessment.

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**Mini-Cog©: Instructions for Administering and Scoring**

Provider to administer Mini-Cog© to patient if informant is not present or additional verification is needed

<table>
<thead>
<tr>
<th>Steps</th>
<th>Explanation</th>
<th>Scoring</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Step 1: Three Word Registration:</strong></td>
<td>Say: &quot;Listen carefully, I am going to say three words that I want you to repeat back to me now and try to remember later. The words are [Banana, Sunrise, Chair.] Please say them for me now.&quot; Lastly say: &quot;Now try to remember the words, I am going to ask you what they are in a few minutes.&quot;</td>
<td>No score for Step 1. The patient does not receive points for ability to repeat the words, and does not lose points if they can't repeat the words.</td>
</tr>
<tr>
<td>Banana Village River</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sunrise Kitchen Nation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chair Baby Finger</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Step 2: Clock Drawing</strong></td>
<td>Say: &quot;Next, I want you to draw a clock for me. First, put in all of the numbers where they go.&quot; When that is completed, say: &quot;Now, set the hands to 10 past 11.&quot; Repeat instructions as needed as this is not a memory test.</td>
<td>Normal clock = 2 points. (A normal clock has all numbers placed in the correct sequence and approximately correct position.) Hands are pointing to the 11 and 2 (11:10). Hand length is not scored. Inability or refusal to draw a clock (abnormal) = 0 points.</td>
</tr>
<tr>
<td><strong>Step 3: Three Word Recall</strong></td>
<td>Say: &quot;What were the three words I asked you to remember?&quot;</td>
<td>1 point for each word spontaneously recalled without cueing.</td>
</tr>
<tr>
<td><strong>Step 4: Total Score</strong></td>
<td>Total score = Word Recall score + Clock Draw score.</td>
<td>A score of &lt; 3 has been validated for dementia screening.</td>
</tr>
</tbody>
</table>

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